

**TOWN OF EAST WINDSOR  
INLAND WETLANDS WATERCOURSE AGENCY**

**Regular Meeting – April 2, 2014**

***MEETING MINUTES***

**\*\*\*\*\*Draft Document Subject to Commission Review/Approval\*\*\*\*\***

**CALL TO ORDER:** Chairman Savaria called the Meeting to order at 7:00 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.

**ESTABLISHMENT OF QUORUM:**

**Present:** Regular Members Ron Savaria (Chairman), John Malin, Dave Menard, Richard Osborn, Robert Slate, and Alternate Members Kathryn Roloff and Michael Sawka.

**Unable to Attend:** Everyone is present this evening.

**Guests:** Deputy First Selectman Jason Bowsza, Inland/Wetlands Liaison, arrived at 7:05 p.m.

Chairman Savaria noted the establishment of a quorum with 5 Regular and 2 Alternate Members as noted above. All Regular members will sit in on votes this evening. .

Also in attendance was Wetlands Agent/Zoning Enforcement Officer Robin Newton.

**AGENDA ADDITIONS:**

Chairman Savaria noted receipt of Application #04-2014: East Windsor Water Pollution Control Authority: Request to conduct regulated activities for sewer extension along Winkler Road from North Road to Trolley Track Crossing. Assessor's Map, Block, Lot not applicable as work will be done in the road.

No motion; Application will be automatically received later in the meeting.

**APPROVAL OF MINUTES/1) March 5, 2014 Regular Meeting:**

**MOTION:** To APPROVE the Minutes of Regular Meeting dated March 5, 2014 with the following amendments:

**Page 2, Line #64, NEW BUSINESS/1) 01-2014 – RRC Management, LLC d/b/a R & R Tool & Die – 94 Newberry Road – Request to conduct regulated activities to construct a ~~6,0000~~ 6,000 square foot building addition.....**

**Page 3, Line #125, same Item of Business, MOTION TO APPROVE: IWWA Application No.01-2014 – RRC Management, LLC – R&R Tool Die – Construction of a ~~60000~~ 6000 square foot addition.....**

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**Slate moved/Osborn seconded/**

**VOTE: In Favor: Unanimous (Malin/Menard/Osborn/Savaria/Slate)  
(No one opposed/No abstentions)**

**CONTINUED PUBLIC HEARINGS: None.**

**NEW APPLICATIONS TO BE RECEIVED:**

- #04-2014: East Windsor Water Pollution Control Authority: Request to conduct regulated activities for sewer extension along Winkler Road from North Road to Trolley Track Crossing. Assessor's Map, Block, Lot not applicable as work will be done in the road.

Automatic acceptance of new application.

The Commission held discussion on Application #03-2014, and then returned to this new application to discuss the possibility of presenting this under a Public Hearing. Wetlands Agent Newton noted the reasons for holding a Public Hearing, which include: the proposal includes significant wetlands activity, the proposal would be of significant interest to residents, and the receipt of a petition from residents. The Commission reviewed the plans submitted. While the work for the sewer extension will occur within Winkler Road the Commission felt the plans didn't adequately reflect wetlands adjacent to the road. Wetlands Agent Newton felt one pocket of wetlands supported a vernal pool. Review of the application form indicated "zero wetlands impact" but no information had been provided in the form of a wetlands report.

The Commission felt they lacked sufficient information to determine if the application required a Public Hearing. Wetlands Agent Newton will request plans revised to reflect wetlands; she will also request a wetlands report.

**NEW BUSINESS/1. #03-2014 – John Burnham:** Request to conduct regulated activities for the construction of a single family home at 2 Rye Street, nearest intersection is Windsorville Road. Assessor's Map 88, Block 38, Lot 011. (65 day application period ends May 9, 2014).

Appearing to discuss this proposal was Jay Ussery, of J. R. Russo and Associates, LLC. Mr. Ussery described the property which is located at 2 Rye Street at the intersection of Rye Street and Main Street. The property abuts the Broad Brook Elementary School, and contains a little over 13 acres and an existing single family home. The parcel contains wetlands near Mill Street, and contains terrace escarpment slopes with an intermittent stream below. Mr. Ussery reported this proposal is for the creation of a rear lot, and the eventual construction of a second single family home accessed by a separate driveway

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near the school property. Mr. Ussery suggested a partial delineation of the wetlands has been performed by John Ianni.

LET THE RECORD SHOW Deputy First Selectman Bowsza arrived at 7:05 p.m.

Mr. Ussery noted the parcel is served by sewer, gas, and utilities. Construction of the proposed home would occur within the 150' upland review area. The conceptual dwelling footprint would place one corner of the dwelling 100' from the wetlands, with a second corner 70' from the wetlands on the north end of the property. Minimal grading and minimal filling would be associated with the driveway construction. There is no wetlands disturbance occurring as a result of this proposal.

Discussion followed. Mr. Ussery provided a copy of the wetlands report submitted by John Ianni. He also noted Town Engineer Norton had provided a memo containing various comments. Tim Coon, of J. R. Russo & Associates, responded to Town Engineer Norton's memo on March 26<sup>th</sup>; Mr. Ussery had received verbal affirmation from Town Engineer Norton that his suggestions had been addressed. Review of the Wetlands file found the documentation lacking. An application had been submitted to the Planning and Zoning Commission (PZC) concurrently; the Commission paused while Wetlands Agent Newton reviewed the PZC file for the missing memos/letters. Town Engineer Norton's original memo, and Mr. Coon's response were found; Town Engineer Norton's updated memo remains unavailable.

Discussion continued. Chairman Savaria noted the terrace escarpment slopes are close to the proposed house location; Mr. Ussery reported a new application would be submitted when the actual proposal for construction of the dwelling occurred. Mr. Ussery also suggested they are considering offering a Conservation Easement as well. Commissioner Slate questioned how the drainage proposal for this application fits with the proposal for construction of the modular classrooms at the school? Wetlands Agent Newton noted the drainage for the school had actually been draining onto this property; the proposal for the school was revised to reduce the impact to this property.

The Commission noted Town Engineer Norton's updated memo remained pending, and Wetlands Agent Newton had made five recommendations which need to be addressed as well.

**MOTION: To CONTINUE Application #03-2014 – John Burnham: Request to conduct regulated activities for the construction of a single family home at 2 Rye Street, nearest intersection is Windsorville Road. Application is continued until the Commission's next regularly scheduled meeting to be held on May 7, 2014 at 7:00 p.m. in the Town Hall Meeting Room, 11 Rye Street, Broad Brook, CT.**

**Slate moved/Osborn seconded/**

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**DISCUSSION:**           None.

**VOTE:**           **In Favor: Unanimous (Malin/Menard/Osborn/Savaria/Slate)**  
**(No one opposed/No abstentions)**

**OLD BUSINESS:**                               None.

**MISCELLANEOUS/1) Commission Training:**

Wetlands Agent Newton had previously provided Commissioners with various documents to update their personal training guides. The documents included: Administrative/law Updates for 2012, DEEP Agricultural Exemptions, miscellaneous hardcopies of PowerPoint presentations regarding pesticide use, and information about CT. ECO – a public GIS website which provides additional environmental information.

Wetlands Agent Newton and the Commission then reviewed a PowerPoint presentation entitled “Functions and Values of Wetlands and Watercourses” prepared by DEEP.

Commissioner Slate questioned if a similar presentation was available regarding identification of soil types. Wetlands Agent Newton will research available video presentations.

**AGENT DECISIONS:**                               None.

**STATUS REPORTS:**                               None.

**VIOLATIONS:**                                   Nothing to report.

**CONFERENCES/SEMINARS/TRAINING:**

Chairman Savaria reported he recently attended a meeting of all Town Board and Commission Chairmen. Information presented during that meeting led him to believe money may be available in the new Fiscal Year for Commissioner training. Discussion followed regarding the funding process.

**CORRESPONDENCE:**                               None.

**GENERAL BOARD DISCUSSION:**

Chairman Savaria reported he may not be able to attend the Commission’s May Meeting; Vice Chairman Slate will need to chair the meeting.

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**PUBLIC PARTICIPATION:**

Deputy First Selectmen Bowsza questioned the definition of “public interest”; discussion followed regarding items of interest to the general public vs. proposals relative to residents in the same vicinity/location.

Deputy First Selectmen Bowsza referred to Chairman Savaria’s comments regarding availability of money for staff training. He noted a Public Hearing – at which comments will be taken from residents/taxpayers/the public – will occur on Thursday, April 3, 2014; he urged the Commission to attend and offer comments regarding the need for Town funding of Commissioner training. (The Public Hearing is being held at the High School at 6:00 p.m. in the cafeteria.)

**EXECUTIVE SESSION/1) Pending Litigation:** None.

**ADJOURNMENT:**

**MOTION: To ADJOURN this Meeting at 8:37 p.m.**

**Slate moved/Osborn seconded/VOTE: In Favor: Unanimous**

Respectfully submitted:

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Peg Hoffman, Recording Secretary, Inland Wetlands and Watercourse Commission